



GROUP RESERVATION AGREEMENT

Company _____ Phone # (____) _____

Person in charge (Cardholder) _____ Cell Phone # (____) _____

Billing Address _____ e-mail _____

Date of the event _____ Reservation Time from: _____ to _____

Guaranteed # of guests _____ Deposit (\$5 Per Person) _____

***For Patio:** Non-Refundable: Patio Rental time fee from \$100 per hour (first two hours, minimum), any additional hour, from \$200 an hour. Plus credit card, kept on file to cover any physical damage done to patio. **Patio fee** _____*

Credit Card # _____ Exp _____ V/C _____ Zip _____

NOTICE: CONTRACT IS VALID ONLY WITH MANAGER'S SIGNATURE

- Entire party must be present to be seated.
- Deposit will be credited toward the final bill.
- Reservations are valid for one show only on Fridays, Saturdays, Sundays, and Holidays.
- Minimum of \$30 must be consumed per person, per show.
- 1 (one) check maximum per group. Unless noted below by manager.
- No balloons allowed in the restaurant. No strollers allowed in the restaurant.
- Prohibited to bring outside food, drinks or alcohol beverages into our premises.
- Payment shall be made immediately following the function unless credit has been established to the satisfaction of Guadalajara Grill Restaurant.
- A five-dollar deposit per person is required for groups of Seven (7) people or more.
- Cancellations made less than seven (7) days prior to the event are non-refundable.
- For Patio: Rental fees are non-refundable, any cancellations forfeit fee.
- Guadalajara Grill will charge for the exact guarantee of confirmed guests or the actual number of guests that exceed the guarantee. Subject to \$30 fee for any missing guests, additional charges may apply for special menu or custom reservation arrangements.
- Credit card will be kept on file to cover any outstanding charges that aren't paid for if cash and carry, service is requested and/or table requests separate checks.
- For company/business gatherings; Guadalajara Grill is not responsible for any exchange of information discussed on our premises.
- Dress Code: no shoes, no shirt, no service.
- Prohibited to share alcoholic drinks with minor.
- Cake Policy: Due to shortage of space and handling issues, cakes must be kept at table, no exceptions. There is \$25 cake fee, which includes plates, utensils, and cutting service. (\$25 per Cake) Cake fee applies to any outside cakes, even if customer supplies own plates/utensils or wants to cut at table, cake fee is \$25. Please keep in mind; we are not liable/responsible for any handling or accidental issues with cakes. It is at your own risk.
- Prices for food and liquor add 10.25% tax and 15% Gratuity during Buffet/Lunch hours or 18% Gratuity during Dinner hours. Gratuity is automatically included on groups of 10 or more and/or if check total exceeds \$250 dollars (Even if group requests separate checks and/or alcohol cash and carry.)

SPECIAL ARRANGEMENTS

SPECIAL MENU If Applicable

If the listed arrangement meets your approval, please sign below. (Card holder hand-printed signature required.)

Signature of person in charge X _____ Date _____

FOR RESTAURANT APPROVAL

By _____ Title _____ Date _____

GUADALAJARA GRILL

14610 Baldwin Park Towne Ctr. Baldwin Park, CA 91706 • Phone (626) 337-8168 • Fax (626) 337-7749 • e-mail: info@guadalajara-grill.com